John D. MacArthur Beach State Park

Pavilion Reservation/Event Form

Reservation or Event Date: ________________________________

Circle One:  
- North Pavilion  10 Tables  
- South Pavilion  10 Tables  
- No Pavilion  0 Tables  
- Abt. 60 People  Abt. 60 People

Guest Name: __________________________________________

Organization: _________________________________________

Address: _____________________________________________

Home Phone: _______ Cell Phone: _______

Event Type (wedding, birthday party, etc.): ________________

Estimated # of Guest: _________________________________

____________________________

Hours That Facility Will Be in Use: _______________________

Date Paid: _______ Fax or Email: _______________________

Amount Paid: _______ Payment Type: ____________ (cash, check, Visa, etc.)

Please make checks payable to “Florida Department of Environmental Protection”.

PNR #: _____________________________________________

Is this an “after-hours” event? Circle One: Y/N

Off-Duty Ranger Needed? Circle One: Y/N

Ranger: _____________________________________________

Notes: _____________________________________________

Staff Accepting Reservation: ___________________________

Date Reservation Taken: ______________________________

By signing this form, I acknowledge that I have read and will abide by the Rules, Regulations and Rental Rates pertaining to pavilion use.

Guest Signature: ___________________________ Date: ______________

Revised 05/17/2017
John D. MacArthur Beach State Park
Rules, Regulations, and Rental Rates for Special Events

Please initial each lined space before each paragraph:

____ Required fees (Cash, Check, MasterCard, Visa, American Express and Discover):
Please make checks payable to Florida Dept. of Environmental Protection.
Pavilion Rental: $100 + tax = $107.00. Full payment required for pavilion reservation.
Vehicle Entrance (up to 8 people): $5 Vehicle Entrance (single person): $4
Pedestrians/Bicyclists (per entry): $2 Buses (over 40 people): $60

____ Parties requesting after-hour events will be required to have two off-duty ranger
assist with supervision for their event. That time begins when the first visitor arrives and
ends when the last one leaves. The off-duty ranger will be paid $35.00 per hour in cash at
the end of the event (price subject to change without notice).

____ No deliveries or set-up may begin prior to the park's opening at 8:00 a.m. or after
park closing.

____ Picnic tables that are moved must be placed back in their original location at the
end of the event by the people who moved them. Should you need additional tables, please
bring your own.

____ Not permitted in the park: Tiki-Torches and other open flame devices (except
candles used as centerpieces on tables), rice, glitter, balloons, birdseed, confetti, any
substances which will litter the grounds, bounce houses, inflatable slides, climbing walls,
kiddie-cars, etc.

____ Please dispose of cigarettes in the proper receptacles. Please dispose of coals in the
proper receptacles. Please dispose of all trash in the proper receptacles located in the park
pavilions and/or any public access location of John D. MacArthur Beach State Park.
Please clean off all picnic tables.

____ Alcoholic beverages are prohibited in the park.

____ Restrooms are for public use, and are not exclusive to the rental at North Pavilion.

____ Staples, tacks, nails, or screws for hanging decorations are not permitted.

____ Please be considerate of our park patrons and be aware of noise levels. If necessary,
FWC or a Ranger will ask you to lower noise level only one time. Disregarding the request
may result in termination of the event.

____ Park in marked parking spaces only.

____ John D. MacArthur Beach State Park is a preserved natural habitat. Hence, we do
not spray pesticides within park grounds. Please, plan accordingly.

____ As the event sponsor, you are responsible for the behavior and actions of your
guests. Children must be accompanied by an adult when visiting the Nature Center.

____ Your reservation is not secure until full payment is received, along with the
completed two (2) pages of the reservation/event form.

GUEST SIGNATURE __________________ DATE SIGNED __________________

DATE OF EVENT __________________

Revised 05/17/2017